

MAGEE **MIDDLE SCHOOL**



STUDENT/PARENT HANDBOOK **2023-2024**

**8300 E. Speedway Blvd.
Tucson, AZ 85710
Phone: (520) 731-5000
tusd1.org/magee**

**Martin Muecke
Principal**

**Kristen Seamans
Assistant Principal**

Fax: (520) 731-5098

School Safety (520) 584-7676

Magee Middle School Bells 2023-2024

Regular Schedule (M/T/Th/F)			
Sixth and Seventh Grades		Eighth Grade	
1	8:00 - 9:20 (80 mins)	8:00 - 9:20 (80 mins)	1
2	9:24 - 10:22 (58 mins)	9:24 - 10:22 (58 mins)	2
3	10:26 - 11:24 (58 mins)	10:26 - 11:24 (58 mins)	3
6/7th Lunch	11:24 - 11:54 (30 mins)	11:28 - 12:26 (58 mins)	4
4	11:58 - 12:56 (58 mins)	12:26 - 12:56 (30 mins)	8th Lunch
5	1:00 - 1:58 (58 mins)	1:00 - 1:58 (58 mins)	5
6	2:02 - 3:00 (58 mins)	2:02 - 3:00 (58 mins)	6

Wednesday			
Sixth and Seventh Grades		Eighth Grade	
1	8:00 - 8:55(55 mins)	8:00 - 8:55(55 mins)	1
2	8:59 - 9:50 (51 mins)	8:59 - 9:50 (51 mins)	2
3	9:54 - 10:45 (51 mins)	9:54 - 10:45 (51 mins)	3
6/7th Lunch	10:45 - 11:15 (30 mins)	10:49 - 11:40 (51 mins)	4
4	11:19 - 12:10 (51 mins)	11:40 - 12:10 (30 mins)	8th Lunch
5	12:14 - 1:05 (51 mins)	12:14 - 1:05 (51 mins)	5
6	1:09 - 2:00 (51 mins)	1:09 - 2:00 (51 mins)	6

1/2 Day			
Sixth and Seventh Grades		Eighth Grade	
1	8:00 - 8:34	8:00 - 8:34	1
2	8:38 - 9:09	8:38 - 9:09	2
3	9:13 - 9:44	9:13 - 9:44	3
4	9:48 - 10:18	9:48 - 10:18	4
6/7th Lunch	10:22 - 10:52	10:22 - 10:52	5
5	10:56 - 11:26	10:56 - 11:26	8th Lunch
6	11:30 - 12:00	11:30 - 12:00	6

WELCOME TO MAGEE MIDDLE SCHOOL

Mission

The Magee experience will engage our students socially, emotionally, and academically with experiences that embrace diversity and prepare our students for the 21st Century.

This handbook is designed to inform students and parents of important school policies and procedures, dates, and times. Please read through this handbook carefully and refer to it throughout the school year.

ARRIVAL/DISMISSAL

Students are welcome on campus as early as 7:30am with a 7:57am start bell. When students arrive on campus, they can go to the **cafeteria** or to the **field**. In the afternoon, dismissal is at 3:00pm (2pm on Wednesdays) and students can remain on campus until 3:30pm, (2:30pm on Wednesdays) except after school activities.

ATTENDANCE

TUSD policy requires that a parent or guardian call the school office on the day of or before any student absence (**520-731-5002 or 520-731-5000**). If a telephone call is not possible, a written note explaining the reason for the absence must be brought to the office upon the student's return to school.

BUS TRANSPORTATION

Bus transportation will be provided to/from school for Magee students living within our attendance area, if outside of the 2.5 miles area or more from the school. Students need to display appropriate and safe behavior on the bus and at bus stops. The TUSD Code of Conduct will be followed.

Questions regarding bus routes, schedules or problems with pick-up/drop-off should be referred to TUSD Transportation at **(520) 225-4800**.

CHECK-IN AND CHECK-OUT

If a student arrives late, a parent/guardian must sign in the student at the front office. All students must be signed out from the main office if leaving prior to the end of the school day. No student may leave school without being checked out by a parent/guardian or person designated on the emergency card (**photo ID will be requested.**) For your safety and your students' safety all guests will be required to show their ID.

VISITORS AND VOLUNTEERS

We welcome guests and encourage volunteers. Per Arizona law, all visitors must sign in at the front office upon arrival, where they will be issued a Visitor's pass for the duration of their time on campus. If parents or guardians wish to observe a class, arrangements should be made with the teacher or principal at least **24** hours in advance.

To provide for a safe environment, unaccompanied student visitors are not allowed during the learning day. Non-enrolled students may attend student activities when accompanied by an adult.

SCHOOL/DISTRICT MATERIALS

Textbooks, library books, musical instruments, and loaner computers (maximum of two) are made available to students at no cost. If any of these materials are lost or damaged, it is the responsibility of the student and parents/guardians to notify the front office. You may or may not have to pay for the lost or damaged items. Unpaid fees will be placed on the student's accounts. Students with account balances may be restricted from participation in district activities (including extra-curricular, promotion and/or graduation) until fees have been paid.

LIBRARY

The library has a fully computerized catalog and checkout system. Students must use their ID card to check out materials. Students with overdue items will not be allowed to check out other materials.

Students will be held responsible for all overdue, damaged, or lost library materials (including those checked out at other schools) including loaner technology/computers. Fees may be placed on students' accounts for any lost/damaged item.

HEALTH SERVICES

A registered nurse or health assistant is available to aid students from 7:30am to 3:00pm. If students become sick or injured during school hours, or have any health concerns, it is important that they visit the Health Office. Students going home ill for the day should wait in the Health Office for a parent/guardian to arrive. We ask that students not call their parents from their classroom or cell phone to be picked up from school; please visit the Health Office for an assessment.

Emergency contacts will be identified during the online registration process, indicating all individuals authorized by the parent/guardian for contact. It is the parent/guardian's responsibility to keep this information up to date. As required by law, an updated and complete immunization record must be kept on file for each student.

To ensure safety and compliance with state regulations, we are not able to administer prescription medications to students unless the proper forms have been filled out and signed by the parent or guardian. These forms may be obtained from the Health Office. Only medication prescribed by a doctor and in the original container may be brought to school. All prescription medications to be taken at school shall be kept in the Health Office and dispensed by authorized school staff. It is against school board policy for any student to possess drugs or medications of any kind at school, including acetaminophen and ibuprofen.

Interventions

Magee Middle School offers intervention periods as part of its core program. This period is part of the districts adopted Response to Intervention model. Administration reserves the right to place students in an intervention class. The intervention period will be in place of one of their elective classes.

PERSONAL PROPERTY

Anything brought to school is the responsibility of the student. A lost and found area will be maintained. The school does not carry insurance to cover lost, stolen, or damaged property belonging to individual students. Students should bring only necessary school supplies daily; valuables should be left at home.

INTERNET/TECHNOLOGY GUIDELINES

District internet access, computers and other technology will be available for approved educational uses. Inappropriate use or abuse of technology will result in suspension of privileges and/or disciplinary action. Before accessing District technology resources, all students, parents, and staff must sign a technology agreement, which will be kept on file at site.

SOCIALS AND EVENTS

The Student Council (or other clubs) may sponsor dances, socials, or other fun events throughout the year. On-campus events are typically limited to Magee students only; off-campus events might include family members or guests. Students may be asked to show their school ID.

Students should behave as ambassadors of Magee Middle School and always adhere to the school code of conduct. Misbehavior may cause removal from the event (without refund) and may result in in-school discipline/consequences.

GRADE REPORTS AND CONFERENCES

Progress Reports and End-of-Quarter Report Cards are now available through online Parent Vue and Student Vue accounts.

The academic grading scale used at Magee is A (90-100%), B (80-89%), C (70-79%), D (60-69%) and F (59% or below.) Citizenship is recorded as Outstanding, Satisfactory or Needs Improvement.

We encourage parents/guardians to contact their student's teachers any time they have a concern throughout the year via the [Parentlink app](#).

ATHLETIC ELIGIBILITY

Magee adheres to the policies and procedures of the TUSD Middle School Interscholastic Handbook, which outlines Athletic Academic Eligibility as follows:

1. If a participant earns a grade of "F" for two consecutive weeks, he/she shall not be eligible for participation in organized extracurricular activities for the next two-week interval. The student may practice with the team but cannot participate in game day activities, dressed in uniform, sit on the bench, or travel with the team.
2. Notification of a student's ineligibility will follow these procedures:
 - a. Parents/Guardians and students will be notified through a written notice of ineligibility by the administrator.
 - b. Teachers will report a student's "F" grade on a weekly basis during the season. The warning will be submitted in writing to the Assistant Principal and coach/sponsor.
 - c. Students will be notified through a written notice of ineligibility by the Assistant Principal.

- d. If, after the first week of warning, the problem is not resolved, the student becomes ineligible for the next two weeks and may not participate in competition.
- e. If the problem is not resolved after the second week of ineligibility, the student becomes ineligible to participate in competition for the next two-week interval.

3. Ineligibility begins the first day of the subsequent two-week grading interval.

4. A student who has been declared ineligible will be helped and supported in making up any academic deficiencies.

5. Classroom attendance on the day of the game or meet is required except in the case of a valid excuse, and at the discretion of the school administrator. The validity of the excuse must be determined by a school administrator before the absence occurs. Illness, staying at home to rest, or leaving school early for the purpose of resting before participation in a game or meet, will not be considered valid excuses.

6. The penalty for violation of this policy will result in forfeiting the game the ineligible player competed in, and/or relinquishing any medals, award, certificates, etc.

7. Middle school academic eligibility guidelines are applicable to all interscholastic activities which are of a competitive nature, and involve more than one school where a championship, winner, or rating is determined; and all those endeavors of a continuous and ongoing nature for which no credit is earned in meeting graduation or promotional requirements, and are organized, planned, or sponsored by the District consistent with District policy.

This includes activities listed below:

- a. All athletic teams.
- b. Non-Athletic sanctioned interscholastic activities which compete.
- c. All performance groups for which no credit is earned.

Students participating in a sport are required to pay a \$30 activity fee. Students will receive a uniform. This is on loan and needs to be returned to Magee after the sport has concluded.

TUSD Athletic Fees

SCHOOL SUPPLIES/ACTIVITY FEES

Please refer to your subject matter teachers for their class supply list.

Students who take PE as an elective are required to wear the Magee PE Uniform (t-shirt and shorts) every class period. Uniforms should be purchased through the school (\$20/set); please see the front office in the case of financial hardship. P.E. lockers will be assigned to the appropriate locker room. Combination locks for PE will be provided by the school; students may not use their own lock.

\$5 Student Activity Fee for each lock.

Magee uses a school wide binder and planner that is part of our AVID program. Our classrooms strive to have uniformity and consistency with these materials. All parents are asked to pay a \$5 activity fee that includes the AVID binder, folder, filled pencil pouch, notebook, and paper.

Students participating in Band, Orchestra and Art will be asked to contribute \$10 for material fee.

Please note – Sharpies and other permanent markers are not allowed on campus and will be confiscated.

TUSD Activity Fees

CAFETERIA / FOOD SERVICE

The cafeteria provides breakfast for \$1.75 starting at 7:30am and lunch for \$3.00 during lunch times. This is available for all students. Students may also bring their own lunch. Students using TUSD Food Services will be required to use their ID cards to access their account. Parents can maintain an online account which will allow students to access any food service line without having to send in money daily. Account setup is available at <https://mypaymentsplus.com>.

Free or reduced lunch is available for students who qualify. Please apply online at <https://mealapp.tusd1.org>.

Meal Prices 2023-2024 School Year	
Breakfast	Lunch
\$1.75	\$3.00
Milk \$.50	

All lunches must be eaten in the cafeteria. Students may choose to skip the cafeteria lunch and spend their lunch period on the playground, but they will not be allowed back to the cafeteria.

DRESS CODE

Magee adheres to the dress code listed in [Section J Code JICA of the TUSD Governing Board Policy](#). See below:

Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel. Attire or grooming depicting or advocating violence, criminal activity, gang-related activity, use of alcohol, vaping, tobacco or drugs, pornography, or hate speech are prohibited. Clothing containing images, symbols, slogans, words, or phrases that are homophobic, religiously, or racially discriminatory or that perpetuate gender-based discrimination or defamation are distracting and interfere with the teaching and learning environment.

Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.

- Clothing must cover the chest, torso, and must cover buttocks while standing and sitting.
- Clothing must cover undergarments.
- Clothing must not be see-through.

Hats and other head coverings are not permitted on school grounds except as an expression of religious beliefs.

- Hats and sunglasses may be worn while outside in the sun for an extended period of time for protection from the sun.
- Dark glasses may not be worn inside buildings unless a documented health problem exists.

DRESS CODE VIOLATION

Students who violate the district's dress standards may be asked to do any of the following depending upon the specific circumstances:

- Turn inappropriate clothing inside out.
- Change into other clothing which has been brought to school.
- Change into other clothing that may be provided by the school.
- Call parent/guardian for a change of clothes (student will remain in class while they wait for clothes to arrive).
- Remove the jewelry or other accessory.

For ongoing violations, the TUSD Code of Conduct will be used to determine appropriate consequences.

CELL PHONES

TUSD Governing Board Policy allows students to carry cell phones while on school grounds. However, those **cell phones must be turned off and kept in backpacks**. If a student has their phone out during class time, they will receive a reminder to put it away. Non-compliance with requests to put the cell phone away is interpreted as defiance and the TUSD Code of Conduct will be used to determine appropriate consequences.

If the student refuses to put it away, this process will be followed:

- First offense: Monitor will bring the phone to the front office where the student can pick it up at the end of the day.
- Third offense and on: Monitor will bring the phone to the front office where a parent must pick it up at the end of the day.

TUSD and Magee Middle School will not be responsible for loss, damage, or theft of any electronic device brought to school.

BEHAVIOR

When students violate the TUSD Code of Conduct, we will use the TUSD Code of Conduct Rubric to determine the consequence. You can view the Code of Conduct at <http://tusdapp.campuscontact.com/Student-Code-of-Conduct>

PBIS

Magee uses the Positive Behavior Interventions and Supports system to encourage Roadrunner PRIDE. We focus on the following character traits: Prepared, Respect, Integrity, Discipline, and Effort. Students who display these traits are

rewarded with Magee money that they can use in the school store.

AVID

Magee is fortunate to be selected by TUSD as an AVID school. This program is offered as an elective class and empowers students with study skills, notetaking skills, studying of careers, and college preparation. AVID skills are integrated into all core content classes.

All students will be issued an AVID planner. This planner serves as their hall pass too. Completed planners will be checked every week on Fridays. Students who have completed planners through the first quarter will have access to end-of-the-quarter incentives.

Honors Courses

All TUSD and Magee students can participate in Honors courses. If your child is interested in honors courses, please contact the school counselor, Ms. Coleman (diedre.coleman@tusd1.org).

Vision

As a community, Magee will promote responsibility, and integrity through realizing potential, recognizing, and fostering success for each student as they continue developing into confident members of society.

OCTOBER 2023							NOVEMBER 2023							DECEMBER 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31					29	30	31				

JANUARY 2024							FEBRUARY 2024							MARCH 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31					29	30	31				

APRIL 2024							MAY 2024							JUNE 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30						29	30	31					29	30	31				

First Quarter: 44 days
 Second Quarter: 45 days
 Third Quarter: 40 days
 Fourth Quarter: 47 days
 First Semester: 89 days
 Second Semester: 87 days
 Total: 176 days

Prof. Learning Day Staff (No School)	October 25	L
Veteran's Day	November 10	B
Thanksgiving Break	November 23-24	B
Grading Day	December 22	G
Winter Break	December 25-5	B
Marlin Luther King, Jr. Day	January 15	B
Prof. Learning Day Staff (No School)	January 24	L
Parent/Teacher Conferences (grades K-8)	February 8-9	C
Parent/Teacher Conferences (grades 9-12)	February 9	C
Rodeo Break	February 22-23	B
Grading Day	March 8	G
Spring Break	March 11-15	B
Prof. Learning Day Staff (No School)	March 20	L
Spring Holiday	March 29	B
Graduation Day	May 22	S
Graduation Day	May 23	S
Last Day for Students	May 23	S
Last Day for Teachers	May 24	G
Memorial Day	May 27	B

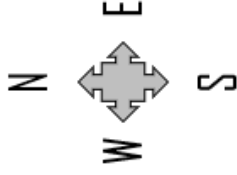
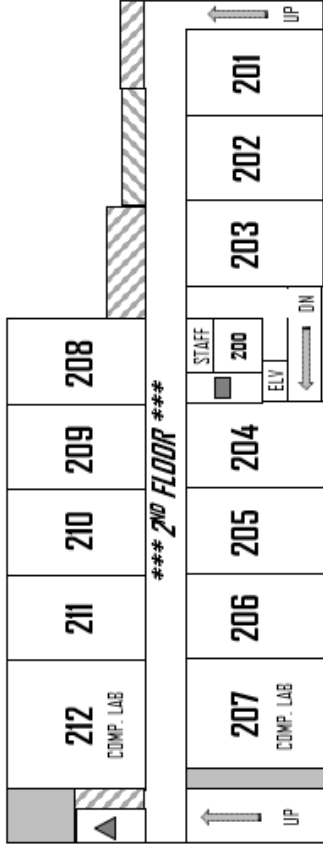
Every Wednesday students will be released one (1) hour early.

Parent/Teacher Conference are 1/2 days.

Testing Windows
 PSAT/Explore/Plan - TBD
 State Testing Dates - TBD

Key	
I	New Teachers & Principal Induction
G	Grading and Planning Day (No School)
S	First & Last Day for Students
B	Break (No School)
T	State Testing Windows
C	Parent/Teacher Conferences 1/2 Day
L	Professional Learning Day Staff (No School)

Magee Middle School



P19 P20

P24 P23

