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# Meeting Minutes

## January 29, 2026

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### Call to order

A meeting of Magee Middle School Site Council was held at Joseph W. Magee Middle School on January 27, 2026, and opened at 3:20 pm. Attendees met in person and included Terri Marshall, Martin Muecke, Gordon Brookshaw, Tamara Butler, Ashley Ali-Osman and Ana Sanders.

### Approval of minutes

Minutes for meeting on October 21, 2025, were available for review.

Terri Marshall requested that they be amended to state that the funds approved for the game controllers should have stated that they were going to the game controller *holders*. The game controllers had been purchased previously.

Tamara Butler made a motion to approve the minutes with the correction made.

Ashley Ali-Osman seconded the motion; members voted, and the motion was approved unanimously.

### Reports

Principle's Report, by Martin Muecke (slide show presentation):

- The Integrated Action Plan is required by the Arizona Dept. of Education, and the school is looking for more volunteers from parent and teacher groups.
- Review of upcoming dates on the school calendar.
- IReady and AASA schoolwide scores were reviewed for Middle of Year benchmarks. They showed improvement year over year.

### New Business

Funds for TWDL field trips needed as follows:

- Tamara Butler proposed \$400 allocation for Magee students to attend the Anita play. Terri Marshall made the motion, and Gordon Brookshaw seconded the motion; members voted, and the motion was approved unanimously.
- Tamara Butler proposed \$400 allocation for Magee students to attend the Trekking to Mexico play. Terri Marshall made the motion, and Ana Sanders seconded the motion; members voted, and the motion was approved unanimously.
- Tamara Butler proposed \$500 allocation for buses to transport the students and staff. Ana Sanders made the motion, and Terri Marshall seconded the motion; members voted, and the motion was approved unanimously.

#### Angels of Art Club request for funding

- Ana Sanders presented the letter from Magee's Angels of Art Club's officers requesting a \$500 contribution toward the purchase of a new kiln for the school since the old kiln was causing electrical issues affecting several classrooms.
- After the Angels of Art Club, PTSA, and Student Council each pledged to donate \$500; the remaining balance was \$2,574.08.
- Terri Marshall proposed to make a motion to vote in favor. Martin Muecke made the motion; Tamara Butler seconded the motion; members voted, and the motion was approved unanimously.
  - At 4:15pm, Martin Miller entered the meeting to report that 21st Century had monies available for Magee's 21<sup>st</sup> Century program and that they could help pay for half of the kiln's cost through that funding.
  - Martin Miller, who is the program coordinator, agreed that their budget would be willing to pay \$2,037.08 (half the cost) and the Council discussed contributing \$537.08
  - Terri Marshall made the motion to approve the funding; Ali-Osman seconded the motion; members voted, and the motion was approved unanimously.

#### TKAP update

- Tamara Butler asked the teachers present if there had been any concerns with having the Korean students in class and school generally. No concerns reported by Ana Sanders. Gordon Brookshaw only concerned that the Magee students were having a hard time adjusting to their roles as hosts.
- Upcoming schedule for TKAP reviewed
- Tamara Butler reported that the Magee hosts were great ambassadors when out on the field trips.

Ms. Sanders left the meeting at 4:15 pm, and Mr. Brookshaw finished taking notes.

#### Update on recent purchases

- Hallway bulletin boards (8)
- Game controller holders
- Gaming licensing plan

#### 21<sup>st</sup> Century calendar

- Updates need to be made, but the calendar edits must be corrected on paper, not digitally. ADA regulations require this.

CSTA Conference is funded from a different fund, and Site Council doesn't need to vote to approve funding.

#### Undesignated fund details

- Can be used for projects that support curriculum. We cannot use it to purchase food, carnival supplies, or printers. 3D printers can be justified to support curriculum, but not all vendors are

allowed. Tech purchases need to be made through approved vendors. There may be grants available for tech purchases

#### Annual program fee for 2026-27 Project Stem Pathways

- Fee of \$350 for the 2026-27 fiscal year and Site Council will not meet in time for the August 6 start date.
- Please see the attached Project STEM program fee page.
- Martin Muecke made the motion to approve the funding; Ali-Osman seconded the motion; members voted, and the motion was approved unanimously.

#### Call to Audience

- Gordon Brookshaw would like to secure funds for a raised bed garden. Mrs. Butler recommended he contact 21<sup>st</sup> Century or the UofA School Garden program.
- Tamara Butler thanks members of the Site Council for support but raised some concerns regarding custodial budget:
  - There is less than \$500 left for custodial supplies and will be depleted by January 28, 2026.
  - 36 rolls of toilet paper costs \$55
  - We cannot ask families for donations of toilet paper, but they can donate facial tissue.
  - It is possible for teachers to make an Amazon wish list, but not a schoolwide wish list.
  - PTSA can make a wish list
- Tamara Butler thanks custodians and instructional aides and mentions that it would be good if students picked up after themselves after lunch.
- Terri Marshall expressed that she wishes more teachers would participate.

#### Adjournment

The meeting was adjourned at 4:48 pm.

Next meeting will be held Tuesday, April 21st, 2026, at 3:15 pm.