
Meeting Minutes

April 21, 2026

Call to order

A meeting of Magee Middle School Site Council was held at Joseph W. Magee Middle School on April 21, 2026, and opened at 3:20 pm. Attendees met in person and included Terri Marshall (Facilitator), Martin Muecke (Principal), Tamara Butler (Classified), Ashley Ali-Osman (Parent), Brianne Laster (Parent) and Ana Sanders (Teacher, Secretary). Parent Analydia Fulcher joined by Zoom around 3:45 pm.

Approval of minutes

Minutes for meeting on January 27, 2026, were available for review. Tamara Butler made a motion to approve the minutes. Brianne Laster seconded the motion; members voted, and the motion was approved unanimously.

Reports

Principle's Report, by Martin Muecke (slide show presentation):

- Overview of important dates coming up in the school calendar including:
 - Dodgeball for students that met testing goals for AASA exams, AASA Testing, Track and Field, EOY Diagnostic Window with iReady (TWDL 8th graders is crucial for this one, demonstrating proficiency in tandem with Logramos), School Dance, OOTM fundraiser, Career Day (Round Robin), Teacher Appreciation, Ancient Worlds Night.
- Integrated Action Plan copy revised March 31st, 2026, was available for all to review. The plan includes Comprehensive Needs Assessments (CAN) which are actionable goals to address schoolwide academic needs. Funding for this is federal and allotted by the state.
 - Projects in the IAP include Project Momentum, Character Strong, RTI Math Staff, Empower Learning Consultants, AVID and funding for a Dean of Students.

New Business

8th Grade Promotion

- 8th grade field trip pending district approval (May 14th)
- May 15th and 18th promotion rehearsals, with pancake breakfast on the 15th.
- Promotion to be held on Magee MS multipurpose room stage, May 19th at 9:00 am with zoom access in the school's classroom smart screens.

Parent Grade Notifications

- Ashley Ali-Osman expressed concerns regarding:
 - The school's system of notifying students and parents of current grades and assignments. She requested that the school consider adopting a universal system of

- notifying families in writing particularly when a student has earned a C or below without waiting until the progress report window or the end of the quarter.
- Inconsistency between grades in ParentVue and Canvas.
 - Inconsistency in expectations across content areas with regards to college ready strategies (MLA/APA citations, note-taking, and other AVID strategies already being taught).
 - Lack of written communication with families in general, and an inconsistency in platform use.
- Currently, Canvas is not used by teachers across campus evenly. Many parents are unaware of how they can access their student's Canvas resources, though instructions are available online at TUSD.
 - Due to glitches in the recording system that the district uses, the best way to do grade checks for sports is to use a paper-based system avoid breakdown in reporting accuracy.
 - Communication between schools and families is a challenge across the district because not all families are interested in or able to use a single platform. The district currently uses 4 communications platforms adding to the confusion.
 - Martin Muecke agreed that moving forward, the school can look at ways to mitigate these issues for next school year by considering, for example, training and requiring teachers to use Canvas synchronized with SIS. Consider consistent work expectations across the board. A team should get together to create a bullet point list of all the issues that the school should homogenize across campus to better support students and families.

TKAP HS Credit

- Terri Marshall reported that 6 out of 10 Magee MS students received HS elective credit for the work they've done with TKAP as 7th and 8th graders.
- Syllabuses for the credit requirements were given to students and populated in the Canvas course that the students were enrolled in.
- Ashley Ali-Osman is concerned that the HS counselors are unaware of the program at all and the credits that the students earn through participation in TKAP, field trips, and PowerPoint presentations. Tamara Butler will look into this so that they are better informed.
- 6th graders aren't allowed to earn HS credits (half credit) unless there's a special board arrangement, and this was disclosed in communications with parents.

Library Dedication

- Ashley Ali-Osman requested that the library be dedicated to Marjorie Letson to honor her outstanding accomplishments over the 40+ years of teaching. Mosaic commemoration be created as part of the dedication, with Ms. Sanders' students' collaboration.

Library Hours

- PTA is concerned that student access to the library is too restrictive.
- The current hours are 15 minutes prior to the bell and 15 minutes after school.
- Tamara Butler added that students can visit the library during school hours with a pass from their teacher except for lunch.
- Parents requested that lunch be included for student access.

- District Senior Program Coordinator, Susan Metzger, reported by email that checkout numbers are lower at Magee than at other middle schools nearby such as Secrist, Utterback, Pistor, and Gridley. Martin Muecke will have a conversation with the librarian to see how to increase student access, student involvement, and possibly have a student library aide.
- Tamara Butler reported that the library assistant, Brittany Butler, has applied for a grant to increase purchasing power for new books. Ashley Ali-Osman is interested in increasing Spanish-language books to support TWDL program.
- Terri Marshall asked about fundraising options to raise money to encourage student engagement. Book vending machine options have been tried but could be tried again. Incentive system for encouraging circulation (bookmarks to track checkouts, etc.)

Tamara Butler left meeting at 4:49 pm.

PBIS store

- Encourage donations to the PBIS store from families that are new or gently used to encourage student shopping including gift shopping for the students to purchase items as gift giving.
- Changing the name of “PBIS Points” to something that may be more meaningful or exciting.
- Encourage students to earn points in more diverse ways by attending games, allowing monitors and custodians to award points, for example.
- “PBIS Power” could be a new way to reference the program.
- Brianne Laster recommended having students think of new name for points system.

Call to Audience

No attendees had new business to discuss.

Adjournment

The meeting was adjourned at 5:00 pm.

Next meeting is Tuesday, the 18th of August 2026, at 3:15 pm.