

Magee Middle School Site Council

September 13, 2022

3:30pm (via Zoom)

Call to Order, 3:32pm

Attendance:

Martin Muecke (Principal)

Crystal Wilson (Certified, Facilitator)

Yubitza McCombs (Certified)

Melissa Molina (Certified)

Tamara Butler (Classified)

Tessa Cryts (Parent)

Review and Approval of Minutes: (n/a)

Principal's Report:

- Update on Two-Way Dual Language program – Magee absorbed program from the elementary level, developed for several years. Teacher was hired but was unable to start at the beginning of the year; position (TWDL and Spanish elective) has been covered by LT subs. Original teacher then relinquished position, and it has proven impossible to find an appropriately qualified candidate. So, students in those programs are being reassigned to other electives, and we will attempt to find a highly qualified teacher to reestablish the program next year.
- Enrollment Update – looking at 5th grade stats from feeder elementary schools Bloom, Collier, Henry. Comparing Region 5 MS campuses; Magee is currently at 358. Comparing and contrasting size of cohort groups over the last few years and how that affects overall enrollment trends.
- Overview of Action Plan document – breakdown of demographics of Magee, focused student groups, history of test scores and school grades, State visits and evaluations last year. Anticipate new school grade released in 3-4 weeks; we are confident that

our growth will result in a change of grade. Review of ELA/Math data for cohort groups over the last two testing years.

- Overview of new 21st Century Program for after-school enrichment programs, starting in September. Eligible for 12 hours a week of programming, with a mix of academic support and fun enrichment. Transportation is being provided. Information and registration info is being sent home, and programs begin next week.
- Introduction of new Student Council officers for the year, under the direction of sponsor Ms. Nichols.
- Overview of testing block schedule for the end of the month (three classes per day, in 2-hour blocks.) Students will test specifically in ELA and Math classes; the hope is that longer testing sessions will cut down on missed testers and make-up times.

Student's Report: (n/a)

Call to the Audience 1: (n/a)

New Business/Action Items (TBD)

- Overview of need for new Student Representatives for Site Council; we will be actively promoting, perhaps including Student Council officers/members?
- Review of SC procedures (Call to the Audience, if necessary; etc.)
- Selection of Leadership positions for this year: Facilitator and Secretary (asked for volunteers.) Crystal Wilson nominated/seconded to continue as Facilitator (Muecke/Butler); approved by all. No volunteers for Secretary; will consider at next meeting.
- Budget Update (Tamara Butler) – beginning of the year balance in Undesignated Tax Credit Fund: \$9,691.35. Some expenditures that were approved by SC last year were not actually spent; also, a plane ticket for the TKAP program that was budgeted for was never used when travel was suspended due to Covid. Review of regulations due to spending Undesignated Funds and approval through SC, including preparation of vendor bids ahead of meetings, etc.

- Approval of Expenditures: Mrs. Butler proposed setting aside \$100 from Undesignated Funds to cover PE uniforms for students in financial need. This would cover (5) sets of uniforms; so far, we only have two students who have made requests. Approved by all.
- Overview of TKAP (Tucson Kore Ambassador Program) – Mrs. Butler is continuing as sponsor, and Magee will be hosting approximately 10 Korean students in January/February. We will be recruiting Magee students for TKAP buddy students, which is a prestigious selection process. We will also be looking for host families. Now that travel is approved, we are hoping that Tucson students will also be able to travel to Korea through the TKAP program; Mrs. Butler will keep us posted.
- Recruitment of Parents to serve on SC – Mr. Muecke will continue to advertise the need for two more Parent Reps to serve (Microsoft Forms survey, etc.) and teachers are encouraged to solicit participation during upcoming Conferences.
- Overview of the need for Community Reps; open until filled.
- Overview and approval for tentative SC schedule for the remainder of the year (Tuesdays, mid-month, six meetings total: Sep, Oct, Nov, Jan, Mar, May.) Specific dates to be confirmed with Mr. Muecke, TBA.
- Review of Magee Middle School Council Constitution and Bylaws – open meeting laws and requirements, member groups and consensus, virtual meeting expectations, attendance and proxy voting, etc.)
- Staff Concerns/Suggestions – Ms. Wilson shared concerns from groups of staff members re: lunchtime and before-school procedures (courtyard/hallway access, bathroom passes, food/trash outside, etc.) Mr. Muecke agreed that lunchtime supervision is extra-challenging due to the layout of the campus, and that 8th graders have been warned that they might lose their privileges. Ms. Wilson requested that an update of procedures/guidelines be provided by Administration before our next meeting/2nd quarter (presented to both staff and SC.)
- Request for transparency re: Leadership Team – can updates be shared with SC on a regular basis, so that the staff knows what topics are being discussed/decided upon by Leadership representatives? Mr. Muecke agreed that he would add that to his Principal’s Report.

Call to the Audience 2: (n/a)

Adjournment: 4:29pm

Next Meeting: October, TBA